

FAMILY MOTOR COACH ASSOCIATION
CHAPTER BYLAWS
FOR THE
FREIGHTLINER CHASSIS OWNERS CLUB

Revision 14

Approved by the Membership on March 18, 2009

FREIGHTLINER CHASSIS OWNERS CLUB CHAPTER BYLAWS

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FREIGHTLINER CHASSIS OWNERS CLUB

CHAPTER BYLAWS

ARTICLE I - CHAPTER NAME

The name of this not-for-profit organization, shall be the Freightliner Chassis Owners Club (FCOC), a Chapter of the Family Motor Coach Association, Inc., here in after referred to as Chapter and FMCA.

The Freightliner Chassis Owners Club (FCOC) originally the Oshkosh Chassis Owners Club, Is a Chapter of the Family Motor Coach Association (FMCA). The Chapter charter was issued by FMCA in January 1995 and is the basis for the existence of this FMCA Chapter. The Chapter Bylaws are promulgated and approved by FMCA and are mandatory rules that can only be modified by the Chapter membership.

ARTICLE II - OBJECT

1. PURPOSE

This Chapter exists to promote social, recreational, and informational exchange activities which provide for the enjoyment and pleasurable use of family member coaches.

2. SCOPE

This Chapter shall be authorized to function in the International Area of FMCA.

ARTICLE III - MEMBERS

1. ELIGIBILITY

To be eligible for and to maintain membership in the Chapter, a person must own at least one-third (1/3) of an FMCA approved Class A motor coach built on a John Deere, Oshkosh or a Freightliner Custom Chassis of Gaffney, SC. They must also be in good standing with FMCA, and meet the dues requirement and provisions set forth in the Bylaws of this Chapter.

Membership in this Chapter shall not be denied any person because of race, sex, religion, color, marital or family status, age, nationality, or disability.

2. DEFINITION

The term "Family Unit" is defined as an adult, his or her spouse or partner, who, jointly or individually, constitutes a membership; dependents of each, regardless of age; non-dependent grandchildren and great-grandchildren, eighteen (18) years of age and under. The voting rights of each member are defined in the description of each category.

The term "Membership," is defined as either a Family Unit or an individual or individuals owning a qualifying motor coach who share a membership number.

The term "Qualifying Motor Coach," is defined as a self-propelled, completely self-contained vehicle that contains all the conveniences of a home, including cooking, sleeping, and permanent sanitary

facilities, and in which the driver's area is directly accessible in a walking position from the living quarters. The terms motor coach and motor home may be used interchangeably.

The term "Member" is defined as each adult who, jointly or individually, constitutes a membership.

Each adult of a "Family Unit" will be entitled to one vote.

3. DUES AND FEES

Annual payment of Chapter and FMCA dues enables persons to become active members and entitled to all rights and privileges of the Chapter and FMCA. The annual dues for membership in the Chapter shall be an amount as the membership shall establish.

4. RENEWAL

Renewal dues from Chapter members become due and payable on the member's anniversary date. The anniversary date is defined as the initial date of receipt of payment. (Note: FCOC members prior to the adoption of this revision of the Bylaws will have an anniversary of January first of each year. Dues paid are good for one (1) year or five (5) years from the last day of the month in which they are received.

5. INITIAL APPLICATION

Application for new membership shall be accompanied by payment of annual Chapter dues. If the applicant is not an FMCA member, the applicant must join FMCA to be eligible for membership in FCOC. The applicant's status in this Chapter will be pending until FMCA membership is complete and indicated by an FMCA membership number.

6. INITIATION FEE

New and reinstated members may be required to pay an initiation fee in an amount to be established by the Chapter membership.

7. ARREARS

Any member whose dues remain unpaid after their anniversary date shall be considered delinquent. If delinquent, the member is not considered an active member, has no voting rights, is not authorized to participate in any business meetings, or hold any office in the Chapter. Members paying delinquent dues shall retain their original anniversary date. After ninety (90) days, membership is canceled.

ARTICLE IV - CHAPTER ADMINISTRATION

1. AUTHORITY

This Chapter shall be democratically self-governed, deriving its existence and authority from the consent of its membership assembled in meetings or, in certain instances, by mail vote on stated propositions.

2. ORGANIZATION YEAR

The fiscal year of the Chapter shall commence on 1 January and end on 31 December.

3. CHAPTER MEETINGS

The term "meeting" shall include coach rallies, campouts, dinner meetings, and any other gatherings suitable to the function of the Chapter.

The Chapter must hold at least two (2) business meetings each fiscal year at which a quorum is present. Said meetings must be at least fourteen (14) days apart, and be duly announced in advance to the membership.

One of the business meetings must be a meeting at which the membership is to elect officers when required. The Chapter officers shall be elected for a two (2) year term. The terms of Chapter officers are staggered so that they all are not elected at the same time. All Chapter officers will assume duties of the office on January 1st of the next year. The term of office will end December 31st two (2) years after they assume office.

In the case of a Chapter officer being unable or unqualified to continue serving in position, the President may appoint a qualified person to carry out the duties until a candidate can be elected at the next regular dully called Chapter business meeting.

A quorum for the transaction of business at any duly called Chapter meeting is 25% of the membership, or 15 memberships, which ever is less.

Except as specified elsewhere in these Bylaws, a simple majority vote of members present at a duly called Chapter meeting who are in good standing, shall be required to approve or disapprove any matter.

The Chapter has established that voting will be one vote for each member.

Balloting by mail may be undertaken when a proposed matter is voted to be of such important or urgency as determined by a majority of the Executive Board, that a total membership vote is advisable.

Approval or disapproval of the mail ballot will be determined by a majority of the ballots returned during a time set by the Executive Board.

4. PARLIAMENTARY PROCESS

The rules contained in the newly revised Robert's Rule of Order Newly Revised shall govern this Chapter, and in all cases to which they are applicable and are not inconsistent with the constitution and Bylaws of the FMCA and this Chapter.

5. MAINTAINING AFFILIATION

This Chapter must maintain a minimum of fifteen (15) Qualifying Motor Coaches.

The Chapter Secretary shall furnish to the National Office of FMCA, no later than the last week in December, a membership list, a list of Chapter officers, and assurance that two (2) business meetings were held during the fiscal year.

6. AUDIT

An annual audit of the Chapter's financial books and records shall be completed and reported to the membership by an audit committee of not less than three (3) members.

7. APPLICATION OF NATIONAL CONSTITUTIONS AND BYLAWS

This Chapter accepts and agrees that the Chapter Bylaws shall conform to all mandatory requirements stipulated in the National Constitution and Bylaws of FMCA.

ARTICLE V – ELECTIONS

1. NOMINATING COMMITTEE COMPOSITION

The Nominating Committee shall consist of not less than five (5) Chapter members in good standing, nominated and elected by the Chapter membership.

Membership on the Nominating Committee shall not prohibit that person from being nominated for an elected office.

2. NOMINATING COMMITTEE DUTIES

To select one of its members as Nominating Committee Chairman.

To nominate candidates for the Chapter offices of President, Senior Vice President, Secretary, Treasurer, National Director, Alternate National Director and other staff officer positions created to support the needs of the club.

To select a slate of officers for the new term to be presented for voting by the Chapter membership.

To obtain clear acceptance of the nominees to serve the Chapter should they be elected.

To make certain that nominated candidates are members in good standing and qualified under applicable FMCA and Chapter Bylaws.

To nominate candidates to fill vacancies which occur in elected Chapter offices.

ARTICLE VI - OFFICERS

1. DUTIES OF OFFICERS

Elected officers shall follow the guidance contained in the “FMCA Member and Volunteer Handbook,” as provided at www.fmca.com/governance/pwd/handbook/chapter.asp, and as contained in the Standing Rules of this Chapter.

2. TERMS OF OFFICE

All elected officer’s terms shall be for two (2) years.

Elected officers are members of the Executive Board.

The election for President, Secretary, Vice President of Communications, Vice President of Membership and Alternate National Director shall occur on odd numbered years. The election for the remaining elected officers (Senior Vice President, Treasurer, Vice President Area Operations, Vice President Newsletter Editor and National Director) shall be on even numbered years. The term of office shall commence on January 1 of the year following the election.

Any officer elected to fill a vacancy will assume that office at once and serve the unexpired term.

If the President resigns, is incapacitated or dies, the Senior Vice President becomes the President and the Nominating Committee will nominate a member to fill the positions Senior Vice President. A regular Chapter election will be held by the membership to elect a new Senior Vice President at the next scheduled meeting.

An interim order of precedence for the vacant Senior Vice President position to cover the period of time before an election can be held will be, 1. Vice President of Communication, 2. Vice President of Area Operations, 3. Vice President of Membership, 4. Treasurer, 5. Vice President Newsletter Editor and 6. Secretary.

3. RIGHTS AND LIMITATIONS

An individual FMCA member may hold office(s) in only one (1) Chapter.

Individual FMCA members may hold no more than two (2) offices in the same Chapter.

Any member in good standing may be nominated from the floor for any elective office.

Only Full Members, Full Lifetime Members, Life Members, or Honorary Members, who have advanced from one of these classes, have the right to hold office in this Chapter. To be eligible for election to an office in this Chapter, a person must own at least One-third (1/3) of an FMCA approved Class A motor coach.

All officers must remain in good standing in the FMCA and this Chapter during their term of office.

It is preferable that all candidates for officer positions within the FCOC have previous experience as a Rally Master, or Assistant Rally Master.

No officer or member shall become vested of any rights, title, or interest in any Chapter property, except as required by law.

4. EXECUTIVE BOARD

The officers of the Chapter shall constitute the Executive Board. The Executive Board shall have general supervision of the affairs of the Chapter between its business meetings. The board shall be subject to the orders of the Chapter, and none of its acts shall be in conflict with the Chapter or the FMCA.

The Executive Board shall review and approve the annual budget presented by the current Treasurer at the summer meeting for the next fiscal year, which starts January 1st.

The Executive Board shall develop and record two (2) long range plans for the Chapter. The two (2) year long range plan will detail very closely all planned activities of the Chapter including rallies, caravan plans, officer travel, business meetings, membership goals, special purchases, volunteering for service at International Conventions and International Area Rallies, together with any other activities known to the Board. The five (5) year plan will begin at the end of the two (2) year plan and will continue with the same format and will cover years three (3) through five (5) and will contain only information, as it becomes available. The long range plans should include rally site locations, special events, anniversary celebrations, rally themes and other ideas that are pertinent to Chapter operations.

All members of the Executive Board will be familiar with all FMCA Constitution and Bylaws, Chapter Bylaws and Standing Rules in order to provide guidance to any Chapter member seeking direction on Chapter operations.

ARTICLE VII - COMMITTEES

1. APPOINTMENTS

The President shall appoint staff officers, committee members and Chairpersons (except to the Nominating Committee) as needed. The Chairman of the Nominating Committee and its members are exempt from direction of the President.

2. DUTIES

All staff officers, Chairpersons and committees shall function within the policies of the Chapter and are (except for the Nominating Committee) under the direction of the President.

Financial reports, vouchers, and monies due the Chapter shall be submitted on a timely basis.

3. QUORUM

A quorum for a meeting of the Executive Board or a committee shall be a simple majority of its members.

ARTICLE VIII - AMENDMENT OF BYLAWS

1. MANDATORY AMENDMENTS

Amendments applicable to Chapter operations shall be automatically adopted as may be required by mandatory amendments to the National FMCA Constitution and Bylaws. Such mandatory amendments are not subject to voting by the Chapter membership.

2. AMENDING PROCEDURE

These Bylaws may be amended by a 66 2/3 % affirmative vote of the members present and voting at a business meeting, providing that prior notice of at least thirty (30) days has been given of the proposition(s) to amend.

Changes to these Bylaws will be announced in the Club newsletter so as to be in the hands of members a minimum of thirty (30) days prior to the scheduled date of a duly called meeting of the proposition(s) to amend. All changes to Chapter Bylaws will be posted on the FCOC website by the Webmaster where they will be available for review and downloading by the membership.

Approved amendments to these Bylaws become effective immediately upon their adoption or at such time as specified in the amendment.

Any member of the Chapter may propose changes to the Bylaws.

Bylaws of this Chapter take precedence over Chapter Standing Rules.

3. DISTRIBUTION

Copies of changes, additions, amendments, or revisions to these Bylaws shall be forwarded to the National Office and to the Area Vice President.

ARTICLE IX - LIQUIDATION AND DISSOLUTION

In the event of dissolution of this Chapter of FMCA by majority vote of the Chapter, all assets of the Chapter shall be contributed to the purpose(s) for which the Chapter is organized, or to a qualified non-profit charity or charities.